

# EMPLOYEE BENEFITS GUIDE 2023-2024

THIS PUBLICATION CONTAINS IMPORTANT INFORMATION ABOUT YOUR EMPLOYEE BENEFITS PROGRAM.PLEASE READ THOROUGHLY.

WWW.CUIEMPLOYEEBENEFITS. COM

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#### **2023 BENEFITS ENROLLMENT**

Welcome to your benefits enrollment. This is your opportunity to review our comprehensive selection of benefits and special programs. Our benefits program is designed to help you achieve maximum potential at work and at home.

Additionally, we hope this guide helps educate and empower you to elect the coverage and support you and your family needs. Please note, full details regarding our plans are contained in our plan booklets. Should this publication differ from our booklets, the booklets prevail.



#### **YOUR 2023 BENEFITS GUIDE**

#### Welcome to Your 2023 Benefits Enrollment

At CUI, we offer our employees a competitive and comprehensive benefits program. This is one of many ways we recognize how important you are to the company. This benefits guide briefly summarizes our program in a quick and easy-to-understand way. All information can be found on our website at <a href="https://www.cuiemployeebenefits.com">www.cuiemployeebenefits.com</a>.

#### **New Hire Enrollment**

New employees are eligible for coverage on the first day of the month following 60 days from your date of hire. However, you must enroll in benefits within 30 days of your eligibility date.

#### **Qualifying Life Event**

Once you make your elections, you will not be able to make changes until the next annual enrollment period unless you experience a qualifying life event. A qualifying life event is a change in your personal life which may impact your eligibility or dependent's eligibility for benefits. If you have a qualifying life event, you must notify Human Resources in order to update your benefits.

#### **Benefits Eligibility**

#### **Eligible Employee**

You may enroll in the benefits program if you are a regular full- time team member who is actively working a minimum of 30 hours per week.

#### **Eligible Dependents**

Eligible dependents generally include your legally married spouse and children up to age 26. Children may include natural, adopted, step-children, as well as children obtained through court-appointed legal guardianship.

#### **SSN Required**

You must provide a valid Social Security Number for yourself and each enrolled dependent. Employers are required to provide names and Social Security Numbers to the federal government for each individual enrolled for medical coverage.

Examples of some qualifying events include the following:

- Change of legal marital status (e.g., marriage, divorce, death of spouse, legal separation)
- Change in number of dependents (e.g., birth, adoption, death of dependent, ineligibility due to age)
- Change in employment or job status



#### BENEFITS ENROLLMENT INSTRUCTIONS

# TO ENROLL IN BENEFITS, GO TO WWW.EMPLOYEENAVIGATOR.COM

# **Login Page**

Click on the Registration Link in the email sent to you by your admin or "Register as a new user." Create an account, and create your own username and password.

If "Registering as a new user," please see important user needs below:

# **Company Identifier**

**CU-Employment** 

#### Pin

Last four digits of your Social Security Number.

# Homepage

On the Homepage, click "Let's Begin" to complete your required tasks.

#### **Personal Information**

First, you'll be asked to review and update your profile and ensure that all information listed about yourself and your family members is correct.



# BENEFITS ENROLLMENT INSTRUCTIONS, CONT.

#### **Benefits Elections**

To enroll dependents in benefits, click the checkbox next to the dependent's name under "Who am I enrolling?"

Below your dependents you can view your available plans and the cost per pay. To elect a benefit, click "Select"

Click "Save and Continue" at the bottom of each screen to save your elections.

If you do not want a benefit, click "Don't want this benefit?" at the bottom of the screen and select a reason from the drop-down menu.

#### **Forms**

If you have elected benefits that require a beneficiary designation or an evidence of insurability, you will be prompted to add in those details upon finishing your enrollment.

#### **Review & Confirm Elections**

Review the benefits you selected on the enrollment summary page to make sure they are correct the click "Click to Sign" to complete your enrollment. You can either print a summary of your elections for your records or login at any point during the year to view your summary online.

# HR Tasks (if applicable)

To complete any required HR tasks, click "Start Tasks." If your HR department has not assigned any tasks, you're finished!



# **MEDICAL/PHARMACY PLANS**

CUI offers a robust medical and pharmacy insurance program to our employees. We partner with Blue Cross Blue Shield of Alabama for medical and AffirmedX for pharmacy to offer this coverage. The "low plan" meets ACA requirements for offering "affordable" single coverage. Any employee obtaining a subsidy from the federal government for exchange coverage is no longer eligible to receive and needs to notify the federal government upon their eligibility date.

#### **Plan Highlights**

You have the option of choosing one of two plans. Our plans offer coverage for most healthcare services. When you receive care in-network you benefit from our negotiated discounts with BCBS of Alabama.

#### How to Find a Provider

#### Medical:

- Visit <u>www.bcbsal.org</u> and click Find a Doctor.
- On the next page type "PAC" prefix or "continue without prefix" at the bottom of the page
- A list of all providers by category will appear for review.

# How to Find a Provider or medication

- Visit <a href="https://affirmedrx.com">https://affirmedrx.com</a>
- Click "member"
- Search medications
- Explore Alternative Medication
- Digital ID Card
- Search Network Pharmacys

#### **BCBS of Alabama Member Site**

The BCBS of Alabama member site, <a href="www.bcbsal.org">www.bcbsal.org</a> offers many valuable services including the following:

- In-network provider search
- See patient reviews and view hospital information
- Information regarding paid and pending claims

# Medical coverage provided by BCBS of Alabama In-Network vs. Out-of-Network

A network is a group of providers your plan contracts with at discounted rates. You will almost always pay less when you receive care in-network.

If you choose to see an out-of-network provider, you may be balance billed, which means you will be responsible for charges above BCBS of Alabama's reimbursement amount.

All members will have two ID cards. (1) for medical and (1) for pharmacy (effective 7/1/23).



#### **2023 MEDICAL PLANS**

You have two medical plans to choose from—a low plan and a high plan. All plans are provided through Blue Cross Blue Shield of Alabama for medical and AffirmedRx for pharmacy. Both offer comprehensive coverage when care is provided through network providers. A brief summary of your plans is included for your review.

|                             | Low Plan                                  |                      | High Plan     |                      |  |
|-----------------------------|---|----------------------|---------------|----------------------|--|
|                             | In-Network                                | Out-of-<br>Network   | In-Network    | Out-of-<br>Network   |  |
| Calendar Year<br>Deductible | Embedded                                  |                      | Embedded      |                      |  |
| Individual                  | \$3,000                                   | \$3,000              | \$500         | \$6,000              |  |
| Family                      | \$6,000                                   | \$8,000              | \$1,500       | \$12,000             |  |
| Out-of-Pocket<br>Maximum    | Em  | Embedded             |               | Embedded             |  |
| Individual                  | \$7,900                                   | Unlimited            | \$7,900       | Unlimited            |  |
| Family                      | \$15,800                                  | Unlimited            | \$15,800      | Unlimited            |  |
| Primary Care                | \$30 copay*                               | 50% after deductible | \$35 copay    | 50% after deductible |  |
| Specialist                  | \$30 copay*                               | 50% after deductible | \$50 copay    | 50% after deductible |  |
| Preventive                  | 100%                                      | Not covered          | 100%          | Not covered          |  |
| Innationt                   | 80% after                                 | 50% after            | 100% after    | 50% after            |  |
| Inpatient                   | deductible                                | deductible           | deductible    | deductible           |  |
| Outpatient                  | 80% after                                 | 50% after            | 100% after    | 50% after            |  |
| Outpatient                  | deductible                                | deductible           | deductible    | deductible           |  |
| Emergency<br>Room           | 80% after deductible 80% after deductible |                      | er deductible |                      |  |
| Telemedicine                | \$45 copay                                | Not covered          | \$30 copay    | Not covered          |  |

<sup>\*</sup>Applies to first three visits, then deductible applies

This is a high-level summary of your benefits coverage. Full coverage details are available in your summary plan description (SPD). In the event there is a discrepancy between what is reflected in this guide and what is communicated in your SPD, the terms of your SPD will prevail.

| In-Network Prescription Drug Coverage |            |             |  |  |
|---------------------------------------|------------|-------------|--|--|
| Low High                              |            |             |  |  |
| Tier 1                                | \$15 copay | \$15 copay  |  |  |
| Tier 2                                | \$50 copay | \$40 copay  |  |  |
| Tier 3                                | \$70 copay | \$100 copay |  |  |
| Tier 4                                | 50%*       | 50%*        |  |  |

Mail Order (90-day supply-maintenance medications only at 3x the Retail copay)

\*requires prior authorization

|                     | Low Plan | Low Plan  | High Plan | High Plan |
|---------------------|----------|-----------|-----------|-----------|
|                     | Weekly   | Bi-Weekly | Weekly    | Bi-Weekly |
| Employee Only       | \$34.62  | \$69.23   | \$69.23   | \$138.46  |
| Employee and Family | \$178.85 | \$357.69  | \$219.23  | \$438.46  |



#### **DENTAL COVERAGE**

We partner with Guardian to offer you and your family members dental insurance. Below is a general overview of the in-network benefits for the base and buy-up plans. Visit <a href="https://www.guardiananytime.com">www.guardiananytime.com</a> to find in-network providers and access a variety of online tools and programs.

| Base Plan                |                       |  |
|--------------------------|-----------------------|--|
| Calendar Year Deductible |                       |  |
| Individual               | \$25                  |  |
| Family                   | \$75                  |  |
| Calendar Year            | \$1,000               |  |
| Maximum                  | \$1,000               |  |
| Plan Benefits            |                       |  |
| Preventive               | 100% after deductible |  |
| Basic                    | 100% after deductible |  |
| Major                    | 50% after deductible  |  |

#### Find an In-Network Provider

Remember to visit in-network dentists to receive the deepest level of discount on your services.

To find a participating in- network dentist in your area please follow these steps.

- Go to www.guardiananytme.com
- Click Login/Register in the top right corner
- Register as a member
- Fill out all \* information fields
  - Group Number is 00499839

#### **Examples of Services**

**Preventive**—exams, cleanings, fluoride, x-rays, and sealants

**Basic**—fillings, extractions, and repairs **Major**—crowns, inlays, dentures, and periodontics

This is a high-level summary of your benefits coverage. Full coverage details are available in your summary plan description (SPD). In the event there is a discrepancy between what is reflected in this guide and what is communicated in your SPD, the terms of your SPD will prevail.

|                     | Base Plan Bi-Weekly |
|---------------------|---------------------|
| Employee            | \$6.90              |
| Employee and Family | \$18.00             |



#### **VISION COVERAGE**

We partner with Guardian to offer you and your family members vision insurance. This is a general overview of your in-network and out-of-network vision benefits.

|                               | In-Network                            | Out-of-Network |  |  |
|-------------------------------|---------------------------------------|----------------|--|--|
| Copay                         |                                       |                |  |  |
| Exam                          | \$20 copay                            | Up to \$50     |  |  |
| Materials                     | \$20 copay                            | See Schedule   |  |  |
| Lenses                        |                                       |                |  |  |
| Single                        | Covered in full after materials copay | Up to \$48     |  |  |
| Bifocal                       | Covered in full after materials copay | Up to \$67     |  |  |
| Trifocal                      | Covered in full after materials copay | Up to \$86     |  |  |
| Lenticular                    | Covered in full after materials copay | Up to \$126    |  |  |
| Frames                        | Up to \$130                           | Up to \$48     |  |  |
| Contacts                      |                                       |                |  |  |
| Necessary                     | Covered in full                       | Up to \$210    |  |  |
| Elective                      | Up to \$130                           | Up to \$105    |  |  |
|                               | Frequency                             |                |  |  |
| Exam                          | 12 months                             |                |  |  |
| Lenses                        | 12 months                             |                |  |  |
| Contacts (in lieu of glasses) | 12 months                             |                |  |  |
| Frames                        | 24 months                             |                |  |  |

You may receive additional discounts on amounts over your in-network allowance.

This is a high-level summary of your benefits coverage.

Full coverage details are available in your summary plan description (SPD). In the event there is a discrepancy between what is reflected in this guide and what is communicated in your SPD, the terms of your SPD will prevail.

|                     | Bi-Weekly |
|---------------------|-----------|
| Employee            | \$3.51    |
| Employee and Family | \$7.84    |



#### **VOLUNTARY LIFE INSURANCE**

One of the most critical aspects of financial planning is ensuring that your risks are covered with adequate insurance. Without it, just one catastrophic event could significantly change the financial circumstances for you and your family.

Therefore, voluntary life and AD&D insurance is available to assist you and your family in the event of a loss. You have the opportunity to purchase life and AD&D coverage through Mutual of Omaha for yourself, your spouse, and dependent children.

Your cost for this coverage is based on the amount you elect and your age. You must purchase life and AD&D coverage for yourself in order to purchase spouse and/or dependent child(ren) coverage. The system will calculate your premium when you enroll. This will provide you the opportunity to decide to elect the coverage or not.

If you are newly eligible and have not previously waived your opportunity to elect coverage, you can elect up to the guaranteed issue amounts without submitting evidence of insurability (EOI).

If you are a late entrant and have previously waived the opportunity to purchase additional coverage, you may be required to submit EOI. However, if you currently have coverage, you may increase your coverage without submitting EOI.

Your benefit will be reduced to 65% at age 70 and again to 45% at age 75.

# VOLUNTARY LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) INSURANCE

You have the opportunity to elect voluntary life and AD&D benefits in increments of \$10,000 up to \$150,000 or 10× your annual earnings. The guarantee issue amount is \$150,000.

#### SPOUSE VOLUNTARY LIFE AND AD&D INSURANCE

If you elect coverage for yourself, you have the opportunity to elect voluntary life and AD&D benefits for your spouse in increments of \$5,000 up to \$50,000. The amount elected cannot exceed 50% of employee coverage. The guarantee issue amount is \$50,000.

#### **DEPENDENT VOLUNTARY LIFE AND AD&D INSURANCE**

You also have the opportunity to elect voluntary life and AD&D benefits for your dependent children. If your child is six months or younger, the benefit is a flat \$500. If he or she is older, you may elect coverage at \$10,000. Dependent children can be covered up to age 26.

#### **2023 EMPLOYEE CONTRIBUTIONS**

#### **Bi-Weekly**

Cost is determined by age and coverage amounts.

The Enrollment System will calculate your deduction based upon election amount.



# **VOLUNTARY DISABILITY INSURANCE**

### **VOLUNTARY SHORT-TERM DISABILITY (STD)**

If enrolled, short term disability insurance pays you part of your salary in the event of a non-occupational accident or illness which keeps you out of work. STD provides 60% of your weekly earnings up to a maximum benefit. The benefit begins on the 15th day of an accident/illness and continues until the earlier of recovery or 24 weeks.

# **VOLUNTARY LONG-TERM DISABILITY (LTD)**

If enrolled, long term disability insurance pays part of your salary in the event of a non-occupational injury or illness. The LTD benefit provides a monthly benefit of 60% of your monthly earnings up to a monthly maximum benefit. The benefit begins on the 181st day of continuous disability and continues until the earlier of recovery or five years.

Please note: If you decline the LTD insurance coverage when you are first eligible and you wish to elect at a later date, you will be subject to medical underwriting (evidence of insurability).

The plan has a "pre-existing condition" provision, which means if you received medical treatment or took prescription drugs for an injury or illness within three months of your effective date, that injury or illness may not qualify you for an LTD benefit.

This limitation will not apply to a period of disability which begins after an employee is covered for at least 12 months after his or her most recent effective date of insurance.

#### **2023 EMPLOYEE CONTRIBUTIONS**

#### **Bi-Weekly**

Cost is determined by age and coverage amounts.

The Enrollment System will calculate your deduction based upon earnings.



# **VOLUNTARY ACCIDENT**

If enrolled, accident coverage is designed to help meet the out-of-pocket expenses and extra bills which can follow an accidental injury, whether minor or catastrophic. Indemnity lump sum benefits through Guardian are paid directly to you based on the amount of coverage listed in the schedule of benefits. The accident plan is guaranteed issue, so no health questions are required.

| Benefit Type *This list is not all-inclusive.  | Value Plan         | Advantage Plan     |
|--|--------------------|--------------------|
| Ambulance (ground/air)   | \$100              | \$150              |
| Doctor's Office/Follow-up Treatment  | Up to 6 treatments | Up to 6 treatments |
| Emergency Room Treatment*  | \$150              | \$175              |
| Fractures (closed or open)   | Up to \$4,500      | Up to \$5,500      |
| Dislocated (separated joint)<br>Nonsurgical Surgical   | Up to \$3,600      | Up to \$4,400      |
| Hospital Admission   | \$750              | \$1,000            |
| Hospital Confinement   | \$175/Day          | \$225/Day          |
| Intensive Care Unit Admission  | \$1,500            | \$2,000            |
| Intensive Care Unit Confinement  | \$350/Day          | \$450/Day          |
| Wellness Benefits  | \$50/year          | \$100/year         |
| Portability - Allows you to take your Accident coverage with you if you terminate employment. Ported Accident plan terminates at age 70. | Yes                | Yes                |

|                         | Value Plan Bi-Weekly | Advantage Plan Bi-Weekly |
|-------------------------|----------------------|--------------------------|
| Employee                | \$6.02               | \$8.79                   |
| Employee and Spouse     | \$10.32              | \$15.29                  |
| Employee and Child(ren) | \$10.92              | \$16.26                  |
| Employee and Family     | \$15.21              | \$22.75                  |



#### **VOLUNTARY HOSPITAL INDEMNITY**

If enrolled, Voluntary Hospital Indemnity coverage is offered through Guardian. If you suffer from an accident or serious sickness and must go to the hospital, this plan will pay a flat dollar amount when you are admitted. In addition, for each day that you are confined to the hospital or ICU, you will be paid further flat dollar amounts up to a maximum number of days. Here is a general overview of the benefits.

| Benefit Type                           | Low Plan   | High Plan  |
|--|--|--|
| Hospital/ICU Admission                 | \$500 per (non-ICU)<br>\$1,000 per (ICU)   | \$1,000 per accident (non-ICU)<br>\$2,000 per accident (ICU)                       |
| Hospital/ICU Confinement               | \$200 a day (non-ICU) for up<br>to 15 days; \$400 a day (ICU)<br>for up to 15 days | \$200 a day (non-ICU) for up to 31<br>days; \$400 a day (ICU) for up to 31<br>days |
| Diagnostic Tests                       | Low Plan \$100 a day/ 1 per<br>year  | \$250 a day/up to 2 per year   |
| Emergency Room/Urgent Care<br>Facility | \$150 ER<br>\$75 UC  | \$150 ER<br>\$75 UC  |
| Outpatient Surgery                     | Category 1 \$250<br>Category 2 \$500   | Category 1 \$500<br>Category 2 \$1,000   |

# **2023 Employee Contributions**

| Bi-\ | W | ee | kl | ٧ |
|------|---|----|----|---|
|------|---|----|----|---|

Cost is determined by age and coverage amounts.

The Enrollment System will calculate your deduction based upon your age and benefits selected.



# **VOLUNTARY CANCER**

If enrolled, Cancer coverage is offered through Guardian. Cancer Insurance pays benefits to you based on the treatments you receive related to a covered cancer diagnosis. The benefits payment is paid in addition to your medical insurance plan.

| Covered Condition   | Face Amount Payable   |  |
|---|---|--|
| Anesthesia  | 25% of surgery benefit  |  |
| Blood/Plasma/Platelets  | \$100/day up to \$5,000 per year  |  |
| Bone Marrow/Stem Cell   | Bone Marrow: \$7,500<br>Stem Cell: \$1,500<br>50% benefit for 2nd transplant. \$1,000 benefit if a donor                              |  |
| Experimental Treatment  | \$100/day up to \$1,000/month   |  |
| Extended Care Facility/Skilled Nursing care   | \$100/day up to 90 days per year  |  |
| Home Health Care  | \$50/visit up to 30 visits per year   |  |
| Hospital Confinement  | \$300/day for first 30 days; \$600/day for 31st day thereafter per confinement  |  |
| ICU Confinement   | \$400/day for first 30 days; \$600/day for 31st day<br>thereafter per confinement   |  |
| Immunotherapy   | \$500 per month, \$2500 lifetime max  |  |
| Medical Imaging   | \$100/image up to 2 per year  |  |
| Outpatient or Ambulatory Surgical Center  | \$250/day, 3 days per procedure   |  |
| Prosthetic  | Surgically Implanted: \$2,000/device, \$4,000 lifetime max<br>Non-Surgically: \$200/device, \$400 lifetime max                        |  |
| Reconstructive Surgery  | Breast TRAM Flap \$2,000 Breast reconstruction \$500 Breast Symmetry \$250 Facial reconstruction \$500                                |  |
| Skin Cancer   | Biopsy Only: \$100 Reconstructive Surgery: \$250 Excision of a skin cancer: \$375 Excision of a skin cancer with flap or graft: \$600 |  |
| Surgical Benefit  | Schedule amount up to \$4,125   |  |
| Transportation/Companion Transportation (Benefit is paid if you have to travel more than 50 miles one way to receive treatment for internal cancer) | \$0.50/mile up to \$1,000 per round trip/equal benefit for companion  |  |

|                         | Bi-Weekly |
|-------------------------|-----------|
| Employee                | \$4.51    |
| Employee and Spouse     | \$10.50   |
| Employee and Child(ren) | \$6.09    |
| Employee and Family     | \$12.08   |



# **VOLUNTARY CRITICAL ILLNESS**

If enrolled, Critical Illness coverage is offered through Guardian. If you are diagnosed with any of the identified conditions, Guardian will pay a lump sum benefit. The Critical Illness is guaranteed issued, so no health questions, for initial enrollees.

You can make an election for \$10,000 or \$20,000 benefit. Rates are based on your age.

| Covered Condition  | Face Amount Payable     |  |
|--|-------------------------|--|
| Heart Attack, Stroke, Heart Failure                                    | 100%                    |  |
| Organ Failure, Kidney Failure  | 100%                    |  |
| Loss of hearing, sight, speech   | 100%                    |  |
| Coma   | 100%                    |  |
| Permanent Paralysis  | 50% limb / 100% 2 limbs |  |
| Severe Burns   | 100%                    |  |
| Childhood Conditions (See Benefit Booklet for full list of Conditions) | 100%                    |  |

| Policy Details     | Face Amount Payable                   |  |
|--------------------|---------------------------------------|--|
| Spouse Benefit     | 50% of employee's lump<br>sum benefit |  |
| Child Benefit      | 25% of employee's lump<br>sum benefit |  |
| Benefit Reductions | 50% at age 70                         |  |

| Wellness Benefit        |       |  |
|-------------------------|-------|--|
| Employee Per Year Limit | \$100 |  |
| Spouse Per Year Limit   | \$100 |  |
| Child Per Year Limit    | \$100 |  |

# **2023 EMPLOYEE CONTRIBUTIONS**

| Bi-Weekly  |  |
|--|--|
| Cost is determined by age and coverage amounts.  |  |
| The Enrollment System will calculate your deduction based upon your age and benefits selected. |  |



#### **TERMS AND OTHER RESOURCES**

#### What is a Deductible?

A deductible is the dollar amount you must pay for certain services during the calendar year before the plan provides benefits for those services. There are two separate deductible amounts. One for in-network providers and another for out-of-network providers. Services which require a copay do not count towards meeting your deductible.

#### What is Coinsurance?

Coinsurance is the amount you must pay as a percent of the allowed amount. A common example is the percentage of the allowed amount you must pay when you receive other covered services.

#### What is an Out-of-Pocket Maximum?

The out-of-pocket maximum is your total calendar year out-of-pocket costs. This includes office visit copays, deductible, and coinsurance. Once you meet the out-of-pocket maximum, the plan will cover your costs at 100% of services which are subject to the deductible/coinsurance.

Below is a list of professionals who partner with our company to help guide you in the benefits process:

Medical Coverage Provided by Blue Cross Blue Shield

- 800.292.8868—customer service
- 800.248.2342—preadmission certification
- 800.810.BLUE—participating providers

Pharmacy Coverage Provided by EmSanaRx (Effective 7/1/23)

888.460.1579

Dental, Vision, Critical Illness, Accident, Cancer & Hospital Indemnity Coverage Provided by Guardian

• (888) 600-1600 (weekdays, 7:00 AM to 8:30 PM, EST.)

Refer to your member ID (social security number) and your plan number: 00499839

Life Insurance / Disability Coverage Provided by Mutual of Omaha:

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| NOTES |  |
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This Benefits Enrollment Guide is only intended to highlight some of the major benefit provisions of the Company plan and should not be relied

upon as a complete detailed representation of the plan. Please refer to the plan's Summary Plan Descriptions for further detail. Should this guide differ from the Summary Plan Descriptions, the Summary Plan Descriptions prevail.

